ARTICULATION AGREEMENT FOR ACADEMIC EXCHANGE
BETWEEN
REGIS COLLEGE
AND
KYOTO NOTRE DAME UNIVERSITY

The Presidents of Regis College of Weston Massachusetts and Kyoto Notre Dame University, Japan wish to continue an academic exchange program for educational and research purposes between the two institutions and have agreed to the following:

I. The two institutions, based upon mutual respect for each other's independence and anticipating mutual benefits will continue the following:

A. Exchange of undergraduate and graduate students

B. Exchange of Faculty

II. The goals of the exchange program include:

A. To give students the opportunity to experience a different culture, to expand their understanding of the world, and to deepen their sense of mutual respect for others.

B. To give students the opportunity to learn the language of the host country.

C. To provide opportunities for students of both colleges to pursue formal course work at an accredited institution of higher education.

D. To provide faculty with opportunities for academic exchange.

III. The Exchange Program

A. Admission

1. Regis College agrees to admit qualified students and graduates of Kyoto Notre Dame University.

2. Kyoto Notre Dame University agrees to accept qualified students from Regis College and to work out a program of study that will include providing a tutor.

3. Each institution will be responsible for the selection of students to participate in the exchange, providing the students meet the admission requirements for the receiving institution. The Regis College admissions requirements are attached to this document.

4. Students from Kyoto Notre Dame University may enter Regis College with a TOEFL-iBT score of 79+.
B. Duration of the Exchanges

1. Students from Kyoto Notre Dame University may study at Regis College for up to one year, beginning in September of the academic year. Graduates may study for a second degree for as long as they need to achieve their goal. However, graduates will not be eligible for scholarship grants.

2. Students from Regis College may study at Kyoto Notre Dame University for up to one year, beginning in April of the academic year.

3. Students from Kyoto Notre Dame University may study English as a Second Language (ESL) program at Regis College for a semester or for up to one year.

C. Academic Program

The exchange students will be enrolled as full-time students in the host institution and will select courses under the same conditions as the local students. They will enroll in courses and will be subject to formal assessment and grading. The successful completion of studies will be accepted for credit at the student's home institution.

D. English as a Second Language Program

1. Students from Kyoto Notre Dame University are welcome to enroll in the ESL Program at Regis College, if they have not achieved equivalent to the score of 79 on the TOEFL-iBT exam.

2. Students from Kyoto Notre Dame University, enrolled in the ESL program at Regis College and who successfully complete at least one semester of study, are eligible to receive credit at Kyoto Notre Dame in accordance with the regulations of the home institution. 30 hours of classroom instruction will be approved as 1 credit at Kyoto Notre Dame University.

3. Regis College offers Conditional Admission to Kyoto Notre Dame University students in the ESL program at Regis College who meet Regis admission requirements.

E. Advising

1. All exchange students attending Regis College will receive academic advising from the International Student Advisor.

2. All exchange students attending Kyoto Notre Dame University will have a designated faculty member who will serve as an advisor.

F. Fees/Costs
1. Exchange students are expected to pay tuition, room and board, and any other necessary fees to the host institution. Regis College has a mandatory medical insurance program for all students. Transportation, books, passports/visas and all personal expenses will be the responsibility of the student. The student must make payment of the necessary fees to her host institution as per the rules of the institution.

2. Regis College will provide the necessary visa information in the form of a signed SEVIS I-20 for entry into United State following acceptance of a student and following the receipt of a financial statement from the parents that they have sufficient funds available to cover all costs.

3. Kyoto Notre Dame University will provide the necessary forms for entry into Japan following acceptance of a student and following the receipt of a financial statement from the parents that they have sufficient funds available to cover all costs.

G. Scholarships

1. Regis College will grant 2 scholarships equal to 25% of the current tuition to undergraduate or graduate exchange students who are registered in the college exchange program. These scholarships will be applied to the student's tuition at the time of registrations. (For 2 students)

2. Kyoto Notre Dame University will grant a similar tuition scholarship to Regis students who are registered in the academic program. The scholarship will be applied to the student's tuition.

3. Graduates of either institution will not be eligible for the scholarship grant.

4. Kyoto Notre Dame University students in the ESL program at Regis College will not be eligible for the scholarship grant.

H. Housing

1. Students from Kyoto Notre Dame University enrolled at Regis College will live on campus in college dormitories and will have American roommates.

2. Students from Regis College enrolled at Kyoto Notre Dame University will be placed in university housing at Kyoto Notre Dame University.

3. Students from Kyoto Notre Dame University enrolled in the ESL program at Regis College will have an option in accommodation of either living on campus in college dormitories or staying at a host family’s home if available.

I. Use of Facilities

The host institution will provide the exchange student with access to all academic,
The host institution will provide the exchange student with access to all academic, athletic, and other college facilities on the same basis as provided to its own students.

J. Insurance

Exchange students will be required to purchase health and casualty insurance if not already covered by comparable insurance.

K. Travel

The arrangements and payments for overseas travel as well as any other travel will be the responsibility of the students concerned.

L. Revision or Renewal of this Agreement

Revisions to the agreement may be made by mutual consent of the two institutions with the approval of the presidents. These revisions will become effective as of January 1 of each year. If such revisions should take place, they will not affect students already studying under the program.

M. Duration of the Agreement

1. This agreement went into effect on January 1, 1991 and will be renewed every 3 years by mutual agreement. The agreement may be terminated by either party with a one year advance notice in writing.

2. Any notice affecting the nature of this agreement shall be in writing and delivered by registered mail to the respective president’s office.

Signed on behalf of:

REGIS COLLEGE

Antoinette M. Hays, Ph.D., R.N.
President
Regis College

11/13/13
Date

KYOTO NOTRE DAME UNIVERSITY

Kentaro Serita
President
Kyoto Notre Dame University

October 27, 2013
Date