I. The Purpose of the Research Fund

The purpose of the Research Fund is to encourage and support qualified nurses of the Pi Epsilon Chapter to contribute to the advancement of nursing through research.

II. Research Fund Allocation

The funds will be allocated depending upon the quality of the proposed research project, the future promise of the applicant, the applicant’s research budget and the availability of funds in the Pi Epsilon budget for the research project.

The amount of the funding will be determined by the amount requested, the number of requests and the amount of funds available. Allocation of funds will be recommended by the Research Fund Committee. One thousand dollars ($1,000) is the maximum amount that may be awarded to any one applicant.

Priority will be given to Pi Epsilon members who have not previously received this award.

III. Criteria Used in Awarding Research Funds

The Principal Investigator will meet the following criteria:

- Registered Nurse with a current license and a member of the Pi Epsilon Chapter.
- Have received formal preparation for research.
- Have a well-defined research project pertinent to nursing practice.
- Ready to implement research, or have project in process when funding is received.
- Have two letters of support.
- Have an approval from an Institutional Review Board.
- Have submitted a signed Research Grant Agreement.
IV. Research Fund Committee

The Research Fund Committee reviews all applications and submits recommendations to the Executive Board on the proposals received. This committee consists of at least five voting members. The Chair votes in case of a tie. The Executive Board has approved the policies and procedures used in making awards.

V. The following documents are required for the committee to review your application:

- Research Proposal with a time line and budget
- Two letters of support
- Written approval from an Institutional Review Board
- Completion of personal Data Form
- Signed Research Grant Agreement Form
APPLICATION FORM FOR RESEARCH FUND

Pi Epsilon-at-Large Chapter
of
Sigma Theta Tau International
Honor Society of Nursing

Personal Data:

Principal Investigator:  Co-Investigator
Name: ______________________________ Name: ____________________________
Address: ____________________________ Address: __________________________
City: _______________________________ City: _____________________________
Telephone (H) _______________________ Telephone (H) ______________________
                   (W)________________________                  (W) ______________________
Email: _____________________________  Email: ____________________________

Has the Principal Investigator previously received a Sigma Theta Tau Research Award?
If yes, what year? ____________________  Amount of Award ___________________
Outcome of Research? ___________________________________________________
_____________________________________________________________________

Is the Principal Investigator a member of the Pi Epsilon Chapter ______Yes ______ No
If no, Name of Agency_________________________________________________

List any financial awards you are now applying for or receiving (fellowship, scholarship, grants). Please indicate status of other applications
_____________________________________________________________________
_____________________________________________________________________


**Professional Education, Development, Achievement (Principal Investigator only)**

<table>
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<th>Degree</th>
<th>Field/Major</th>
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<th>Institution</th>
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Describe your previous participation in research activities and indicate whether you were the Principal Investigator __________________ Co- Investigator_________________________

If highest degree earned is a Bachelor’s, describe research methods courses taken.

If graduate student, has research proposal been approved by advisor/committee?

______ Yes _______ No

If no explain,

________________________

________________________

**Work Experience**

Employer: ________________________________

Title of Position: __________________________

Number of years at current position: ______________
Pi Epsilon-at-Large Chapter  
of  
Sigma Theta Tau International  
Honor Society of Nursing  

Research Fund Agreement  

If this proposal is funded, I (we) agree to:  

1. Acknowledge the financial assistance received from Pi Epsilon Chapter of Sigma Theta Tau International in an appropriate way when presenting or publishing any aspect of the research project.  

2. Submit a progress report to Pi Epsilon Chapter every year after the award until project completion.  

3. Participate as a presenter at the Annual Meeting of the Pi Epsilon Chapter.  

4. Write and submit an article for publication about the completed research project in a professional journal.  

Signed: _______________________________ Date: ________________  
Principal Investigator  

Signed: _______________________________ Date: ________________  
Co-Investigator  

Signed: _______________________________ Date: ________________  
Co-Investigator
Letter of Support from Graduate Student Research Advisor
For Pi Epsilon Chapter Research Fund Application

Name of Student

Applicant: _______________________________________________________________

Title of Research

Proposal: ________________________________________________________________

________________________________________________________________________

Statement of Support of student’s research plan including its feasibility:

Review of budget shows format consistent with guidelines: ______________________

________________________________________________________________________

I have reviewed the above research proposal and budget and support this submission for
Pi Epsilon Research Fund Review.

________________________________________________________________________

Faculty Research Advisor                     Date


Applications for Research Fund Awards must be submitted no later han Friday, February 15, 2013. Any applications submitted or postmarked after this date will not be considered in the application process. Applicants receiving the award will be notified by mid March, 2013.

Please mail to:

Pi Epsilon Research Fund Committee
ATTN: Dr. Joanne Dalton
Regis College/Nursing
235 Wellesley Street
Weston, MA 02193