Welcome! Thank you for choosing Regis College to pursue your educational goals. This pamphlet contains information you will need while you are a Regis College student. If you have any question please contact the Office of Graduate and Professional Programs at 781-768-7330; graduatedepartment@regiscollege.edu

Contents

2. Technology at Regis

3. Your Student ID

4. The 411 of Regis information

5. Campus Safety/Parking

6. Campus map & directions

7. Library services

8. Dining information

8. Athletic Facilities
At Regis we understand that starting out in a new place can be nerve wracking, especially where technology is concerned. We want you to be as comfortable as possible using RegisNet, and encourage you to use the resources we have available. The ITS/Office of Communications provides web services and host our web sites. For questions and assistance please contact the ITS Helpdesk at 781-768-7177.

!!To receive access to Regis Technology you must sign our Technology Ethics and Privacy Agreement

Please go to [http://www.regiscollege.edu/ethics.aspx](http://www.regiscollege.edu/ethics.aspx) to “sign” the on-line form.

Once you sign the technology agreement, Regis will send you by regular mail your log-on and password (you may also opt to pick up this information at the ITS office, College Hall room 133). You will also receive a set of instructions for logging-on for the first time. **YOU MUST LOG-ON** to your new Regis email account FIRST. You will be required to change your password and log-on there. This will establish it for all of our technology access (except SmartThink)

The sites hosted at Regis College are as follows:

- [http://www.regiscollege.edu](http://www.regiscollege.edu) - our external web site, the official Regis College presence on the internet.
- [http://regisnet.regiscollege.edu](http://regisnet.regiscollege.edu) - our internal website. Your network login allows you to access RegisNet from anywhere on and off campus. From here you can get to Regis Email, RegisAccess, ITS, the Library Site, Moodle, Smartthink and more.
- [http://mail.regiscollege.edu](http://mail.regiscollege.edu)* – Regis Email is a free email account given to every student and works like other email accounts such as G-mail. **Regis email is the official medium for campus communication.** Unless you give it out (which you may choose to do), only members of the College community have access to this address. **Faculty and administrators will use your Regis address to send you important information. You should check your mail box regularly.** * If you wish to, you may forward your Regis email to another account.

*There are two methods to do this:

Follow these instructions if you in a computer lab on the Regis Campus: [forwarding Regis email from on-campus](#)

Follow these instructions if you off-campus: [forwarding your email from off-campus](#)
http://moodle.regiscollege.edu/login/index.php – Is a web-based learning and course management tool being used in many of Regis’ classes. This tool offers online access to course syllabi, announcements, requirements & readings. It enables students to submit assignments and participate in online discussions. Not all courses use Moodle – your instructor will inform you if it is being used in your class.

https://regisaccess.regiscollege.edu – This site is dedicated to your administrative records. From here you can register for classes, view grades, view class schedule & see your financial aid information.

www.smarthinking.com SMARTHINKING is a tutoring assistance program available to Regis students. Smarthinking offers students access to free, live, 24/7 tutoring assistance that is facilitated through online discussion boards. Interact with a live tutor with questions about Math, Bilingual Math, Biology, Chemistry, Physics, Economics, Accounting, Statistics, Spanish, Writing, Anatomy & Physiology, Organic Chemistry, and Introductory Finance. Submit a Question and receive a reply from a tutor, usually within 24 hours. Submit your writing for any class to our Online Writing Lab for editorial assistance. To login to Smarthinking go to the above URL and enter your assigned user name and password. Your will be prompted to change your password at this point.

Regis College Student ID

As a full-time or a part-time student of Regis College you should obtain a student ID card and keep it with you while you are on campus. Your student ID card can be obtained at the Campus Safety office. The office is located in College Hall, Room 122 and is open 24 hours a day. You will need a student ID to:

- Borrow books and material from the Regis Library
- Use the Regis gym facilities and swimming pool.
- Purchase tickets to the Regis Arts Center events at the student rate
- Receive discounts at area businesses that offer student rates
Here’s the 411 @ Regis College

<table>
<thead>
<tr>
<th>Do You Have Questions About…</th>
<th>Contact Office</th>
<th>Campus Phone</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission - Undergraduate?</td>
<td>Office of Admissions</td>
<td>781-768-7100</td>
<td>CH 201</td>
</tr>
<tr>
<td>Athletic Facilities?</td>
<td>Athletic Department</td>
<td>781-768-7143</td>
<td>Athletic Facility</td>
</tr>
<tr>
<td>Billing/Tuition?</td>
<td>Bursars Office</td>
<td>781-768-7206</td>
<td>CH 115</td>
</tr>
<tr>
<td>Bookstore/Textbooks?</td>
<td>Campus Bookstore</td>
<td>781-768-8119</td>
<td>Lower Student Union</td>
</tr>
<tr>
<td>Campus Safety/Student ID’s/Parking?</td>
<td>Campus Police</td>
<td>781-768-7111</td>
<td>CH 102(Available 24/7)</td>
</tr>
<tr>
<td>Computer/IT Help?</td>
<td>ITS</td>
<td>781-768-7177</td>
<td>CH 131</td>
</tr>
<tr>
<td>Computer Lab Access?</td>
<td>Open 24/7</td>
<td></td>
<td>CH 133, 135, 235</td>
</tr>
<tr>
<td>Financial Aid?</td>
<td>Financial Aid Office</td>
<td>781-768-7180</td>
<td>CH 121</td>
</tr>
<tr>
<td>Food/Beverages?</td>
<td>College Cafeteria &amp; Café</td>
<td></td>
<td>Student Union</td>
</tr>
<tr>
<td>Vending Machines</td>
<td>College Hall &amp; Science Building</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grades/Transcripts?</td>
<td>Registrars Office</td>
<td>781-768-7280</td>
<td>CH 221</td>
</tr>
<tr>
<td>Graduate Programs?</td>
<td>Graduate Admissions</td>
<td>Claudia: 781-768-7058, Lauren: 781-768-7188, Janine: 781-768-7101</td>
<td>CH 219, CH 219, CH 219</td>
</tr>
<tr>
<td>Library Services?</td>
<td>Regis Library</td>
<td>781-768-7300</td>
<td>Library</td>
</tr>
<tr>
<td>Lockers for Commuter Students?</td>
<td>Office of Student Affairs</td>
<td>781-768-7050</td>
<td>CH 215</td>
</tr>
<tr>
<td>Multicultural Programs/Services?</td>
<td>Multicultural Advisor</td>
<td>781-768-7455</td>
<td>CH 377</td>
</tr>
<tr>
<td>Nursing Programs?</td>
<td>Nursing Department</td>
<td>781-768-7090</td>
<td>CH 153</td>
</tr>
<tr>
<td>Registration for Graduate &amp; Continuing Ed</td>
<td>Office of Extended Learning</td>
<td>781-768-7330</td>
<td>CH 207</td>
</tr>
<tr>
<td>Shuttle Services?</td>
<td>Campus Police</td>
<td>781-768-7111</td>
<td>CH 102</td>
</tr>
<tr>
<td>Spirituality/Services?</td>
<td>Campus Ministry</td>
<td>781-768-7028</td>
<td>CH 101</td>
</tr>
<tr>
<td>Support for students with Disabilities?</td>
<td>Academic Services</td>
<td>781-768-7384</td>
<td>St. Josephs Hall</td>
</tr>
</tbody>
</table>
Campus safety, parking information & driving directions

The Office of Campus Police is centrally located in College Hall room 102 and is operational twenty-four hours a day. Phone: 781-768-7111/Emergency 781-768-777

CAMPUS SAFETY

Facility Access: Most campus facilities are accessible to members of the College community, guests and visitors during normal hours of business Monday-Friday (9 am-4:30pm). On Saturdays, Sundays, and holidays, access is limited to those buildings in which there is scheduled College activity.

Fire Safety: Whenever an alarm sounds in any building, all occupants must leave by the nearest exit door and remain outside until directed by the Weston Fire Department or Office of Campus Police to return to the building. Elevators should never be used during evacuation and roadways must be kept clear for fire apparatus.

Escort Program: Campus Police provides a twenty-four hour on-campus escort program. A Campus Police Officer is available to walk or drive any member of the College community between buildings or parking areas on the campus.

PARKING

Registration: Parking on campus is free students. Once you have enrolled in classes at Regis you should visit the Campus Police Office to register your vehicle. All motor vehicles must be registered by the second week of classes. Any vehicle without a valid parking decal, except those operated by bona fide visitors, will not be permitted to park on campus at any time.

Authorized and designated parking areas are as follows:

Resident Students (Green stickers)
A Parking Lot, B Parking Lot, C Parking Lot, F Parking Lot

Resident Students (Purple stickers)
A Parking Lot, B Parking Lot

Commuters (Red stickers)
A Parking Lot, B Parking Lot, D Parking Lot, E Parking Lot (Mon through Thurs 4:30 - 10 pm)

Parking prohibited in the following areas: All campus roadways and crosshatched areas; Curbside parking in front of Angela Hall; Entryways to buildings or loading doors; Designated “No Parking” areas; Any area not specifically designated for parking including grassy areas adjacent to parking areas; Roadway in front of the Fine Arts Center and Student Union; Roadway in front of Walters Hall; St. Joseph Hall Parking lot (except for Sisters of St. Joseph in residence)

Ticketing and Towing
Failure to observe parking and traffic regulations may result in ticketing and/or towing at the owner’s/operator’s expense. Tickets issued carry fines from $20 to $100. Vehicles will be towed at the owner’s expense.

Snow Removal
When snow removal operations begin, announcements will be made on campus instructing the owners of vehicles to move them so that parking areas and roadways may be cleared. Arrangements for moving vehicles must be made when the owner/operator will be off campus and the vehicle will remain on campus. Any vehicle preventing snow removal will be towed at the owner’s/operator’s expense.
DRIVING DIRECTIONS TO REGIS COLLEGE
235 Wellesley Street Weston, MA 02493-1571 / 781-768-7000

If traveling north on Route 95/128, take Exit 24 to Route 30 west. Continue approximately two miles and make a right turn onto Wellesley Street. Regis College is on the left;

If traveling south on Route 95/128, take Exit 26 to Route 20 west. Continue approximately two miles and make a left turn onto Wellesley Street; bear right at the fork in the road. Regis College is on the right.

If traveling east on the Massachusetts Turnpike (I-90), take Exit 13 to Route 30 east. Continue approximately five miles and make a left turn onto Wellesley Street. Regis College is on the left.

If traveling west on the Massachusetts Turnpike (I-90), take Exit 15 to Route 30 west. Continue approximately two miles and make a right turn onto Wellesley Street. Regis College is on the left.

From Route 9 in Wellesley, Continue north on Weston Road, which becomes Wellesley Street at the Weston/Wellesley town line. Stay straight on Wellesley Street and go across Route 30. Regis College is on the left.

If taking the train from Boston (MBTA)
Take the Green Line to Riverside Station. The Regis College Shuttle can provide transportation to Regis College. If driving, the college is about a 10-15 minute drive from Riverside Station.
Regis College Bookstore

Located in Alumnae Hall
781-768-8119

Bookstore@regiscollege.edu

We are always happy to take credit card orders over the phone.

Regular bookstore hours:

Monday-Thursday 9am – 6pm
Friday 9am – 4pm

Call for extended back-to school hours

Shop online at: www.efollett.com

- Pick up your order at the Regis bookstore or have it shipped to your home
- Shop the largest selection of used textbooks
- Search for books by course number
- One-stop for all your course books and material
- No hassle returns and exchanged
To access library information and services go to: 
http://regisnet.regiscollege.edu/library/

Or visit the library while on campus:

NORMAL LIBRARY HOURS
(Academic Year)

Sunday:
noon to 12a.m.

Monday thru Thursday:
8:00 a.m. to 12 midnight

Friday:
8:00 a.m. to 5:00 p.m.

Saturday:
10:00 a.m. to 2:00 p.m.

HOURS:
EXCEPTIONS, HOLIDAYS, OTHER
Campus Dining Options

Regis College partners with Aramark Dining Services for the dining needs of our students, faculty and staff. There are three locations on campus to purchase snacks, light meals and full meals.

1. **Main dining hall** located in Alumni Hall and servers three meals a day plus snacks and beverages.
   
   **Hours: Mon-Fri**
   
   Breakfast: 7am – 10 pm
   Lunch: 11am – 1:30 pm
   Diner: 4:30 pm – 7 pm
   
   **Week-ends**
   
   Brunch: 10:30 am – 1:30 pm
   Dinner: 4:30 pm – 6:45 pm

2. **C3 Express** is located in the Athletic Facility serves snacks, light meal and beverages.

   **Hours: Mon-Thurs 7 am-7:30 pm;**
   
   Fri 7:30 am – 1:30 pm

3. **College Café** is located on the lower level of Alumnae Hall and serves hot and cold food, snacks and beverages

   **Hours: Mon-Fri 10:30 am – 11:30 pm**

   **Sat/Sun 4:30 pm – 11 pm**

Athletic Facilities

Within the athletic building are the gymnasium, a first class athletic training room, and the pool. The Mary Carr Simone Fitness Center, which holds state of the art Cybex equipment, four flat screen HD televisions, and 11 pieces of cardio equipment, can also be found inside the building. These facilities are open to all Regis students. You must have your student ID to enter any of the facilities.

   **Hours: Mon-Thurs 8 am – 10 pm**

   **Friday 8 am – 6 pm**

   **Sat/Sun 9 am – 4 pm**

   Hours may vary depending on the academic catalogue.

   For daily updates for pool and fitness center hours are also available by calling the Athletic Complex Hotline at 781-768-7141