

**Graduate Assistant (G.A.) Position – Nursing Tutoring
Fall 2024 & Spring 2025**

Department: Finucane and O’Sullivan Institute for Learning

Supervisor: Caitlyn Masiero

Email: Caitlyn.masiero@regiscollege.edu

Location of Position: Weston Campus

Hours of Position: 112.5/semester

Tuition Reduction: \$2,500 per Semester*

Responsibilities and/or duties in this role:

- Tutor provides Nursing content support for Regis College students in their journey towards academic success.
- Tutors partner with students to help them address their areas of growth within a specific content area.
- Tutors are not expected to be content masters but are extremely confident in the area in which they tutor.
- Tutors help to shape the experience of the tutee by providing them with content information in response to tutee questions, applicable academic skills, and, in some cases, mentorship.
- Provide tutoring to undergraduate students in academic content
- Provide students with strategies to learn, remember, and recall content
- Provide academic support in a friendly and non-judgmental way
- Provide accurate information to students in their area of study
- Collect data from each tutoring session and electronically log it for university recordkeeping
- Make appropriate student referrals to college offices, departments, or professionals when necessary
- Attend and participate in all tutor training or professional development sessions
- Maintain privacy of all student information, material, and discussion shared in the tutoring relationship
- Appropriately clock in and out when scheduled to work
- Occasionally carry out other duties as assigned

Specific Qualifications/Skills required for this position:

- Must be enrolled in a Master’s or Doctoral nursing program
- Regis BSN alum preferred but not required

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**For each semester, Graduate Assistants will receive a tuition discount of up to \$2,500 or \$5,000, depending on whether the position is part-time or full-time. The tuition discount will not exceed the total amount of tuition charged. In general, Regis College may reduce the amount of any award, scholarship, tuition discount, or tuition benefit if the total amount exceeds the amount a student is charged in tuition. In other words, no student will receive a refund if their awards, scholarships, tuition discounts, or tuition benefits amount to more than the tuition*

charged. Students must be enrolled in a minimum of 6 credits each term to remain eligible for their G.A. position. For more information, visit the Graduate Assistant webpage.